

AQO
STAFF MEETING MINUTES
JANUARY 14, 1997

AQOD

Mike Williams lead a meeting of the Past Performance Coordinating Council (PPCC) working group on January 9, 1997 to review proposed DoD guidance on Past Performance Information collection and use. The group decided the documents needed some clarifications and more examples before it is presented to the PPCC Principals on January 21st. Mike Williams made the suggested changes, and recirculated the document via E-mail to the Working Group members the afternoon of January 13th. The Working Group members are supposed to have their final round of comments back to Mike by 1200 on January 16th. If the PPCC Principals approve the document on January 21st, the document will be published in the March 31, 1997 update to the Defense Acquisition Deskbook.

AQOC

LTC Walt Katayama, USA, will be joining AQOC approximately January 27, 1997 after taking some scheduled leave Walt will be responsible for Contingency Contracting.

AQOF

HQ DCMC personnel change. Major Steve Latsis is moving to the SPI Team. CDR Jim Seveney (767-3358) takes his place on the Product Design, Development & Control team.

JACG principals meeting, January 22-23, 1997, at Tinker AFB, Col McNulty and Col Harper will attend with Gen Drewes. Major topic is endorsement by the principals of the Performance Based Business Environment (PBBE) documents.

AQOE

Colonel Davis is attending the Kelly AFB Privatization Solicitation Review Board Meeting January 14-15, 1997.

AQOJ

Training Budget - the priorities for how we will spend the limited training budget for the Command was approved last week at the Executive Council. The total to be funded represents about 60% of what was spent last year. The priorities were based upon several criteria, they are as follows: 1) the training is required to ensure safety of military personnel using equipment we have inspected and safety of DCMC employees, 2) the

training is required by law (DAWIA covered tuition assistance), 3) the training is required by our customers, 4) the training is for systems to be deployed this FY. In addition, the DCMC Intern Program and personnel already selected for development programs will be funded. Some of the course development/revision initiatives being tasked to the DLA Civilian Personnel Support Services Office will also be funded.

The Exec. Council tasked the Districts to review the courses and numbers of students requiring the training and respond to AQOJ by January 24. All AQO team leaders were also asked to review the list as well and provide input to AQOJ. There will also be some changes required to the DCMC FY 97 Business Plan. All AQO teams were requested to review the plan and make any changes necessary. Revisions are due to AQB by end of January.

The Executive Council also approved last week, the participation of DCMC in the DLA satellite learning project. DCMC will have approximately 28 downlink site and two uplink sites. Plan is to have equipment in place at office with high populations by October 1. AQOJ is now beginning to put together the plan to accomplish the transition. The Defense Acquisition University is also planning on providing many of the DAWIA courses over satellite.

Planning for Acquisition Reform Day continues. This week, the topic owners will be doing the video tapes. Our plan at this time is still to get the materials in the hands of the CAOs by February 19, one month before the day.

AQOG

Mr. Maurice Poulin recently attended the Government & Industry Quality Liaison Panel (G&IQLP) meeting in Washington D.C.

The G&IQLP is an interagency and industry partnership effort involving 12 federal agencies, three major industry associations, and representatives of the American Society of Quality Control (ASQC) and the American National Standards Institute (ANSI). The G&IQLP partnership has three overarching goals:

1. Adoption of a single quality system in a contractor facility;
2. Definition and use of advanced quality practices; and
3. Promotion of effective and efficient oversight methods.

DCMC is a Lead Team Member of the G&IQLP panel to review the work output products. The "draft" final product of the panel is "The Roadmap for Quality in the 21st Century". The document is undergoing editorial review before being released for public consumption on the World Wide Web. The future home page is <http://www.giqlp.com>. Five work groups are developing guidance or reference documents to aide the

federal/industry acquisition community: Software Quality Management, Advanced Quality, Training, Streamlined Oversight and Integration and Communications.

Single Process Initiative (SPI) Team

We are planning a variety of SPI activities for the upcoming Acquisition Reform Day (ARD) in March, 1997. We are preparing an SPI training syllabus to facilitate ARD activities at DCMC field locations. The syllabus will be used provide up-to-date SPI policy information, background on current issues, SPI briefing slides and instructor notes, and sample questions to guide discussion. Other planned ARD activities include case studies for management council and service use in addressing current SPI challenges, such as increasing supplier involvement and ensuring new procurements allow for the use of accepted SPIs. A video featuring SPI progress to date, perspectives from various management council members (CTLs, DCAA, CAO Commanders, etc.) and future direction of the program will be distributed throughout DCMC and the services to complement various SPI training activities. If you have any questions, please contact David Robertson, SPI Headquarters Team, Commercial (703) 767-3351 or DSN 427-3351. His internet address is david_robertson@hq.dla.mil.

Next week, we will announce an SPI Recognition Program. The purpose of this program is to recognize management councils for their efforts in areas such as technical innovation, business re-engineering, best-practices "retreader", and mentoring suppliers. The award will emphasize teaming plus the quality and impact of SPI concepts submitted. We are targeting mid-March for an awards ceremony to honor the recipients. The ceremony will coincide with ARD. If you have any questions, please contact David Robertson, SPI Headquarters Team, Commercial (703) 767-3351 or DSN 427-3351. His internet address is david_robertson@hq.dla.mil.

General Drewes has chartered an IPT to review and prepare, where appropriate, proposals for law and regulation changes based on cases submitted as a result of the SPI. The IPT will meet at the Headquarters January 21 - February 14, 1997. Representatives from District East and District West will join us as members of this extremely important endeavor. Representatives from the Army, Navy, Air Force, NASA, DCAA, and General Counsel have also been invited to participate. The team may be interacting with team chiefs and team members. If you have any questions, please contact Barbara Riley, SPI Headquarters Team, Commercial (703) 767-2375 or DSN 427-2375. Her internet address is barbara_riley@hq.dla.mil.

GC

Kevin Koch, AQO, George Sisson and Carolyn Perry GC, attended a meeting at OSD (D,DP) on the subject of the use of binding arbitration as an ADR technique. Under the ADR Act of 1996 binding arbitration may be used by a federal agency, but only after "guidelines" are issued by the agency. This was a meeting to explore any unique aspects related to the use of binding arbitration in a contract dispute. The Services and DLA are invited to submit input to OSD on what these "guidelines" should be.